

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2016-2017

I. Details of the Institution

1.1 Name of the Institution

Institute of Advanced Study in
Education (Autonomous)

1.2 Address Line 1

577, Anna Salai

Address Line 2

Saidapet, Chennai - 15

City/Town

Chennai

State

Tamil Nadu

Pin Code

600015

Institution e-mail address

iasesaidapet@gmail.com

Contact Nos.

044-24358351

Name of the Head of the Institution:

Dr. V. Kalaierasi

Tel. No. with STD Code:

044- 24343667

Mobile:

+918015218940

Name of the IQAC Co-ordinator:

Dr.N.G.Kapila Shobini

Mobile:

+919789014669

IQAC e-mail address:

ias.e.dn@gmail.com

1.3 NAAC Track ID

TNCOTE 10065

OR

1.4 NAAC Executive Committee No. & Date:

March 31, 2007/RA/002

1.5 Website address:

www.iasetamilnadu.org

Web-link of the AQAR:

[www.iasetamilnadu/AQAR](#) 2014-15.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Four star	70-75	1999	For 5 years from 1999-2000
2	2 nd Cycle	B+	75-80	2007	For 5 years from 2007-2011
3	3 rd Cycle	B	2.62	2016	For 5 years from 2016-2020
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

07/11/2005

1.8 AQAR for the year

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR__for the Academic Year 2011- 12 (24/06/2012)
- ii. AQAR _for the Academic Year 2012- 13 (24/06/2013)
- iii. AQAR__for the Academic Year 2013- 14 (24/06/2014)
- iv. AQAR__for the Academic Year 2014- 15 (04/02/2015)
- v. AQAR__for the Academic Year 2015-16 (04/02/2016)

1.10 Institutional Status

University State ☒ ☐ Central D ☐ emed ☐ Private

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☒ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI) NCTE

Type of Institution Co-education ☐ Men ☒ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☐ Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Tamilnadu Teachers Education
University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

IASE

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

✓

DST-FIST

-

UGC-Innovative PG programmes

-

any other (*Specify*)

-

UGC-COP Programmes

-

2. IQAC Composition and Activities

2.1 No. of Teachers

3

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

2

2.4 No. of Management representatives

-

2.5 No. of Alumni

2

2. 6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

2

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

15

2.11 No. of meetings with various stakeholders:

No.

3

Faculty

11

Non-Teaching Staff, Students

14

Alumni

14

Others

2

2.12 Has IQAC received any funding from UGC during the year? Yes



No

☐

If yes, mention the amount

3, 00, 000

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.

10

International

-

National

-

State

Institution Level

10

(ii) Themes

Communication skills, Academic and Expository Writing, Continuous and comprehensive Evaluation, Socially useful productive work, Yoga training for teachers, special TET orientation lecture for B.Ed., and M.Ed., students

2.14 Significant Activities and contributions made by IQAC

- *Communication Skill Development Programme,
- * work shop on Academic and Expository Writing,
- * work shop on Continuous and comprehensive Evaluation,
- * work shop on Socially Useful Productive Work,
- * work shop on Yoga Training for teachers,
- *Special TET orientation lecture for B.Ed., and M.Ed., students
- *Special lecture on English Communication Skill,
- *Special lecture on Tamil Language teaching
- *Special orientation lecture on teaching concepts for biological science students
- *Special lecture on National Constitution Day

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>IQAC meeting for the academic year 2016-2017 was held on 5th October 2016.</p> <p>The following are the activities for the 2016-2017 as part of the IQAC programme:</p> <ol style="list-style-type: none"> 1. Communication Skill Development Programme, 2. work shop on Academic and Expository Writing, 3. work shop on Continuous and comprehensive Evaluation, 4. work shop on socially useful productive work, 5. work shop on Yoga Training for teachers, 6. Special TET orientation lecture for B.Ed., and M.Ed., students 7. Special lecture on English Communication Skill, 8. Special lecture on Tamil Language teaching 9. Special orientation lecture on teaching concepts for biological science students 10. Special lecture on National Constitution Day <p>.</p>	Annexure I

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body

Yes



No



Management



Syndicate



any other body



IQAC meeting for the academic year 2016-2017 was held on 05th October 2016.

The following are the activities as part of the IQAC Programme:

- A Special lecture on Communication Skill Development Programme was given by **Mrs.Sayee Sozi. M**, on 26.09. 2016. The students took active participation.
- On 27.09.2016 **Mrs S. MiniKumari** gave a special lecture on continuous and comprehensive assessment.
- On 29.09.2016 **Mrs. R. Guna**, special trainer and social worker gave a special lecture on socially useful productive work.
- On 26.10.2016 **Mr. Lara Abisheik** and **Mrs. Usha venkatramani** gave yoga training for B.Ed., students and teacher educators.
- On 25.11.2016 **Dr. S. Prabakaran** gave a special lecture with reference to national constitution day.
- On 06.03.2017 **Mrs. Gomathi** from Seed Organization gave a special lecture promoting English Communication skill among B.Ed., Students.
- On 08.03.2017, **Mr. Murugaiyan** gave a special lecture on Tamil language teaching.
- Two day work shop on Academic and Expository Writing was conducted on 14.03.2017 and 15.03.2017.
 - On 14.03.2017 **Dr.D.Raja Ganesan**, Retired Professor, University of Madras served as the resource person for the fore noon session.
 - For the afternoon session Dr. Prayer Elmo Raj, Assistant professor, Pachaiyappa College served as the resource person.
 - On 15.03.2017 **Dr. B.William Dharmaraja**, Assistant Professor, Manonmanium Sundaranar University served as the resource person for the fore noon session.
 - For the afternoon session **Dr. Mrs.Vallabi**, Principal, Stella Matituna College of Education, served as the resource person.
- On 21.03.2017 **Mrs. A. Praveena**, PGT in Physical science gave special orientation lecture and demonstration in teaching science for science students.
- **Mr. P. Sundaramoorthi**, PGT in Mathematics gave special TET orientation lecture for B.Ed., M.Ed., students appearing for TET examination for three days(31.03.2017 , 03.04.2017 & 04.03.2017)

PART B

Criterion – I

PART-B

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	Part Time & Full Time	--	--	--
M.Phil	Full Time	--	--	--
M.Ed.,	Full Time	--	--	--
B.Ed.,	Full Time	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate		Communication Skill		1
Others				
Total	5	1		

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	--
Annual	--

1.3 Feedback from stakeholders* (On all aspects)

Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input checked="" type="checkbox"/>	Students	<input checked="" type="checkbox"/>
Mode of feedback	:	Online	<input type="checkbox"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="checkbox"/>

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, as per the NCTE norms, for both B. Ed. and M.Ed. courses, new syllabus has been framed for two years by the faculty members and other subject experts.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	8	3	-	2

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	12	2	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

6

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	6	-
Presented papers	-	6	-
Resource Persons	-	3	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Demonstration classes by subject experts and senior teachers from schools and colleges.

ICT, Peer group teaching /learning.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution
(For example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

Double valuation for M.Ed.,
and M.Phil. Courses
Photocopy of Answer script

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.,	185	31.89	68.10	-	-	100
M. Ed.,	36	-	86.11	13.88	-	100
M. Phil	10	10	70	20	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC conducts meetings periodically and discusses about the existing programmes and the innovative changes that needs to be introduced. For that experts from outside have also been invited. Further IQAC contributed to the framing of new curriculum and syllabus for the two year B.Ed. and M.Ed. courses. In the IQAC meeting, all the faculty members under the leadership of the Principal, discuss about the syllabus and the various records, the students have to prepare and the activities to be carried out.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-

Staff training conducted by the University	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others: Workshop on 'yoga, Headmasters orientation programme, SPSS analysis'	All Faculty of IASE

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	-	-	-	-
Technical Staff	50	40	9	1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

❖	Orientation to PhD, M.Phil & M.Ed., scholars on Research methodology.
❖	Conduct of Research colloquium periodically.
❖	Conduct of workshop (statistical analysis and interpretation).

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	4	2
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Reviewed Journals	2	3	
Non-Peer Reviewed Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	5 years 4 years	1.UGC- JRF 2.Rajiv Gandhi Fellowship 3.State Government Scholarship for PhD; Research Scholars	35,000/-p.m. 35,000/-p.m. 50,000/-p.m	
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-PBG CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons 03

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-		-				

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 05

42

3.19 No. of Ph.D. awarded by faculty from the Institution 04

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 1 SRF 1 Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level - State level -

National level - International level -

3.22 No. of students participated in NCC events: University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text" value="YRC"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness programme -
 - Right to vote
 - Road Safety& traffic rule (Rally)
 - Diabetic awareness programme (Rally)
 - Planting of saplings in the college campus
 - Blood donation camp
 - Environmental awareness for school children
 - Health awareness for local community
 - Health awareness for school children

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	50.635 acre			
Class rooms	389.48 sq.mt			
Laboratories	1065.975 sq.mt			
Seminar Halls	2100 sq.mt			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-			
Value of the equipment purchased during the year (Rs. in Lakhs)	-			

Others				
--------	--	--	--	--

4.2 Computerization of administration and library

Digitization of Library completed

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	339	72228	574	97224	913	115224
Reference Books	4054	10380	-	-	4054	10380
e-Books	-	-	-	-	-	-
Journals	18	48200	20	48200	38	96400-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video						
Others (specify)	280	49283	-	-	280	49283
Book bank						
Magazine						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	2	2	1 (Education Dept.)				
Added	7							
Total	32		2					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Internet access available both for faculty and students in the department of Education.

4.6 Amount spent on maintenance in lakhs:

i) ICT

ii) Campus Infrastructure and facilities

--

iii) Equipments

--

iv) Others: Electrical works

--

Total:

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ❖ Orientation for B.ed., & M.Ed, and M.Phil, was given at the beginning of the academic year.
- ❖ Arranged meetings periodically.

5.2 Efforts made by the institution for tracking the progression

Getting suggestions periodically from the student teachers, parents and experts from outside the college and implementing their suggestions.

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil	Others
177	31	6	7	

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No.	%
-	-

Women

No.	%
-	-

Categories	Last Year 2015-16						This Year 2016-17					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
B.Ed.	-	48	03	133	16	200	-	64	04	109	6	177
M.Ed.	-	18	1	19	01	39	-	15	01	15	-	31
M.Phil	-	3	-	08	-	11	01	03	-	3	-	07

Demand ratio -

Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Certificate course for Communication Skill Development programme and Coaching for TET exam

No. of students beneficiaries

B.Ed., & M.Ed.,

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The entire teaching faculty served as student counsellors having fifteen students as their wards. They provide counselling and guidance to the students.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	70	30	30

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	354	2,62,0798
Financial support from other sources	Endowment	-
Number of students who received International/ National recognitions	JRF& Rajiv Gandhi Fellowship(Ph.D) (1+1)	-

5.11 Student organised / initiatives

Fairs : State/ University level

National level

International level

Exhibition: State/ University level

National level

International level

5.12 No. of social initiatives undertaken by the student

60

(Blood donation, voting awareness, rally for diabetic awareness, road safety measures, fire extinction, planting trees)

5.13 Major grievances of students (if any) redressed:

No. Students are satisfied with the various programme and activities they received during their stay here. Only minor grievances – Addressed immediately

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To present to the world versatile teachers ever ready to counter the present intellectual and emotional challenges.
- To ensure inculcation of professional and ethical values in Teachers and in dissemination of the same through them effectively.
- To empower teachers with technological excellence.
- To enhance awareness of individual potential ensuring excellence in pedagogical transactions.

Mission:

- To enhance the quality of teacher education programme to meet the global standards.
- To take steps for dissemination of research to schools and to the society at large.
- To plan and implement various extension activities.
- To impart value education, human rights education to the prospective teachers.
- To create awareness of environmental protection among the student teachers.

6.2 Does the Institution have a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Every year, at the end of academic year, feedback is received from student teachers, headmasters, guide teachers, academic peers and subject experts.
- According to the feedback, changes are introduced to improve the quality.
- This year as per NCTE norms, new syllabus has been framed for both B.Ed. and M.Ed; two year programmes including various scholastic and nonscholastic activities.

6.3.2 Teaching and Learning

Application of new strategies and methods with the use of ICT and other equipment.
Experts from other colleges were invited for demonstration teaching.

6.3.3 Examination and Evaluation

Continuous and comprehensive evaluation through internal tests, quiz program, seminars and assignments.

6.3.4 Research and Development

- Dissertation is compulsory for M.Ed. and M.Phil. students.
- Doctoral committee meets periodically.
- M.Ed. and M.Phil. Scholars meet their Guides twice a week.
- Research colloquium.

6.3.5 Library, ICT and Physical Infrastructure / instrumentation

- Using ICT in Teaching Learning Transaction.
- Maintenance and repair of existing infrastructure.

6.3.6 Human Resource Management

Apart from regular curricular and co-curricular activities, faculty members are

- Guiding Ph.D. and M.Phil. scholars
- Attending Workshops and Seminars
- Publishing Books and Research papers
- Offering consultancy for upcoming Education Colleges
- Serving as key note speakers/ Resource persons/ Moderators in National and International seminars.
- Serving as question paper setters and examiners for various universities, Government and Government aided colleges.

6.3.7 Faculty and Staff recruitment

Recruitment is through Teachers Recruitment Board of Tamilnadu.

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Single Window Counselling (B.ed.,)
M.Ed, (Marks basis)
M.Phil (Entrance + M.Ed Marks)

6.4 Welfare schemes for

Teaching and Non-teaching	P.F, CPS, Loan facility, Quarters, family medical facility, Loan facility, Medical allowance.
Students	Endowment Prizes, Govt. Scholarship, Educational Loan

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	-	-	Directorate of Collegiate Education
Administrative	√	Departmental Account General	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Feedback from the students, teaching faculty, Head of the institution, External Examiners, Resource persons were received.
- According to their feedback, examination reforms were taken.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University Confers Degrees for the examination conducted by the college.
- It reviews and recommends for the autonomous status of the college to the UGC.

6.11 Activities and support from the Alumni Association

- An Alumni is the student secretary in 'OSA'. He takes active participation in all the discussion.
- One of the alumnae is a member in Board of Studies, Academic Council.
- Alumni Association conducts graduation day programme.

6.12 Activities and support from the Parent – Teacher Association

- PTA meetings were held once in 3 months and their suggestions were taken into considerations.
- Unavoidable necessary expenses were meted out from PTA funds.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Maintaining herbal garden, planting trees, campus cleaning was done by students regularly.
- Environmental Education is one of the Electives.
- Awareness programme is conducted now and then regarding environment.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The following IQAC activities created a positive impact on the functioning of our institution.

- Demonstration of macro teaching by experts from various schools and also by one senior faculty.
- Workshop on improvisation of teaching aids which helped the students for their teaching practice through team teaching. It was Video graphed.
- Special Orientation programme for TET was given for three days for both B.Ed., and M.Ed., student-teachers.
- TET coaching classes in all the subjects were conducted by teaching faculty for the benefit of student teachers.

7.2 provide the action taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Orientation, workshop, seminars, competitions, awareness programmes conducted successfully according to the plan of action had a positive impact on the functioning of the college.

IQAC meeting for the academic year 2016-2017 was held on 05th October 2016.

The following are the activities as part of the IQAC Programme:

- A Special lecture on Communication Skill Development Programme was given by **Mrs.Sayee Sozi. M.** on 26.09. 2016. The students took active participation.
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- On 26.10.2016 **Mr. Lara Abisheik** and **Mrs. Usha venkatramani** gave yoga training for B.Ed., students and teacher educators.
- On 25.11.2016 **Dr. S. Prabakaran** gave a special lecture with reference to national constitution day.
- On 06.03.2017 **Mrs. Gomathi** from Seed Organization gave a special lecture promoting English Communication skill among B.Ed., Students.
- On 08.03.2017, **Mr. Murugaiyan** gave a special lecture on Tamil language teaching.
- Two day work shop on **Academic and Expository Writing** was conducted on 14.03.2017 and 15.03.2017.
 - On 14.03.2017 **Dr.D.Raja Ganesan**, Retired Professor, University of Madras served as the resource person for the fore noon session.
 - For the afternoon session Dr. Prayer Elmo Raj, Assistant professor, Pachaiyappa College served as the resource person.
 - On 15.03.2017 **Dr. B.William Dharmaraja**, Assistant Professor, Manonmanium Sundaranar University served as the resource person for the fore noon session.
 - For the afternoon session **Dr. Mrs.Vallabi**, Principal, Stella Matituna College of Education, served as the resource person.
- On 21.03.2017 **Mrs. A. Praveena**, PGT in Physical science gave special orientation lecture and demonstration in teaching science for science students.
- **Mr. P. Sundaramoorthi**, PGT in Mathematics gave special TET orientation lecture for B.Ed., M.Ed., students appearing for TET examination for three days(31.03.2017 , 03.04.2017 & 04.03.2017)

7.3 Give two best practices of the institution (please see the format in the NAAC Self-Study Materials)

Best practice No.1

Topic: Academic and Expository Writing

- Two day work shop on **Academic and Expository Writing** was conducted on 14.03.2017 and 15.03.2017.
 - On 14.03.2017 **Dr.D.Raja Ganesan**, Retired Professor, University of Madras served as the resource person for the fore noon session.
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- For the afternoon session **Dr. Mrs.Vallabi**, Principal, Stella Matituna College of Education, served as the resource person.

Best practice No.2

Topic: Yoga Training

- On 26.10.2016 **Mr. Lara Abisheik** and **Mrs. Usha venkatramani** gave yoga training for B.Ed., students and teacher educators.

7.4 Contribution to environmental awareness / protection

- ❖ Maintaining Eco Friendly campus by maintaining the already grown up trees and planting many more trees, plants, herbs.
- ❖ Keeping placards notice boards within the campus.
- ❖ Keeping the campus clean by having dustbins in many places within the campus.

7.5 Whether environmental audit was conducted? Yes No

☐


7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ Quality teacher education is the mission of the institution.
- ❖ Student teachers are motivated, guided and helped in all possible manners for their overall development.
- ❖ Qualified, experienced, dedicated faculty members both teaching and administrative staff are for student support service.
- ❖ College strives towards excellence in Teacher Education.

8.Plans of institution for next year

- ❖ Coaching for SLET/NET/TRB/TET
- ❖ Planting more trees and creating awareness about various diseases like dengue etc.
- ❖ Further innovations & research in teaching learning process.

Name: Dr.Mrs.N.G.Kapila Shobini,

Associate Professor, IASE, Saidapet, Chennai-15

Name: Dr.Mrs.V.Kalaiarasi

Principal, IASE, Saidapet, Chennai-15

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
